



## BEFORE YOUR FIRST APPOINTMENT

### Patient Registration

We use the secure electronic medical charting and scheduling platform called ChARM. When your first appointment has been scheduled over the phone, you will receive an email with an invitation to join our patient portal.

### Online Questionnaires

Through your ChARM patient portal, you will receive our questionnaires. You must submit the questionnaires online before the start of your first appointment. The questionnaires take 45-60 minutes to complete. Failure to provide the forms ahead of your appointment may result in a shortened appointment time. Questionnaires that need to be filled out are:

- **Intake Form:** Your health history form is where you communicate your goals, health history, and any other relevant information.
- **HIPAA Statement - Privacy Policy - Medical Release and Diagnosis Code Form:** These protect patient confidentiality and allow us to request your labs and chart notes from your primary care provider or other appropriate physician. Knowledge of any existing health condition will make us able to more quickly address your concerns. We will try to obtain your medical records including lab results ahead of your first appointment, but depending on response time from your primary care provider's office, it may take longer. We are also requesting the diagnosis codes as those are sometimes required to bill your insurance.
- **Patient Registration Form, Financial & Cancellation Policy, and Payment Card Authorization:** We require that a payment card be saved on file in our encrypted electronic health record to reserve your first appointment and to stay current for any billing. You are financially responsible for any balances on your account.

### Photo ID and Insurance Card

In addition to the completed questionnaires we ask that you take the following steps to complete your ChARM profile:

1. Upload a photo of your ID and the front and back of your insurance card through your ChARM portal.
2. In ChARM, share documents through the 'Documents' section.
3. Click 'Upload' and choose the file you want to share.
4. Click 'Upload And Share.'
5. Then share to 'Care Member' and select 'Administrative Assistant'.
6. **If you upload without sharing, we do not get access.**

## YOUR FIRST APPOINTMENT

Initial appointments last about 60 minutes for nutrition and 60-75 minutes for naturopathic services.



[admin@rootedpathnutrition.com](mailto:admin@rootedpathnutrition.com)



206-853-0534



[www.rootedpathnutrition.com](http://www.rootedpathnutrition.com)

## FOLLOW UP APPOINTMENTS

Your follow-up appointments can be scheduled at the end of your intake session or along with your initial appointment to secure timely follow-ups. We also have online scheduling for follow-up appointments. These usually last 60 minutes. If required, appointments may be longer and will be billed accordingly. This will be discussed on a case-by-case basis.

**We recommend that you have the following available at your *second* appointment:**

- All nutritional supplements you are taking (Please bring those in a bag for an in-person appointment).
- Recent blood work (up to 24 months) if they have not already been made available to your provider through your ChARM portal.

## INSURANCE & PAYMENTS

Any copays or private pay payments are due at time of service. If billing through insurance, most of our providers are credentialed with Regence Blue Shield, First Choice, select Kaiser Permanente PPO plans, Cigna, Premera (including LifeWise), and Blue Cross Blue Shield. A portion of our providers are credentialed with Aetna, and we also accept some small, lesser known plans. ***Your individual plan, even if it is with one of the above insurance companies, may or may not cover nutrition or naturopathic services.*** It is your responsibility to check with your insurance company for dietary surveillance, nutrition, or naturopathic services coverage. To see if our services are covered by your insurance company, please check with your insurance by asking [these questions](#) (link to our website) or calling our billing agency A&R Billing Services at (206) 725-0683. They can also be reached by email: [billing@starkelnutrition.com](mailto:billing@starkelnutrition.com).

If your insurance does not cover any or all of your appointments (in the case of co-insurance, unmet deductibles, uncovered services, etc.), we will send you an invoice for the balance. *Your balance will be charged automatically to your payment card on file.* We offer a private pay discount for non-insurance patients.

Any product purchased from Starkel Nutrition may be returned up to 30 days from the sale date by returning the product to our office. Products purchased through the online dispensary, Fullscript, have separate return policies, which can be found online, and do not involve Starkel Nutrition.

## CANCELATION POLICY

If clients cancel their appointments or do not show up, our providers are not paid. If your original appointment time is one you can no longer keep, our policy is that you give us two (2) full business days notice (Mon- Fri 9am-5pm) to reschedule your appointment. No one likes to be charged for a cancellation fee which is \$175. If we do not receive your rescheduling request within this timeframe this fee will be charged to your payment method on file. Cancellations cannot be billed to insurance.

## DIRECTION AND PARKING

Please visit our [website for directions and parking](#).



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## Nutritional Counseling Fee Schedule

Most Washington state insurance companies' plans cover our services

### INTAKE/FIRST APPOINTMENT

|                                  |          |
|----------------------------------|----------|
| 50-60 minutes                    | \$319.00 |
| Discounted rate, for private pay | \$239.00 |

### FOLLOWUP APPOINTMENTS

|                                  |          |
|----------------------------------|----------|
| 50-60 minutes                    | \$292.00 |
| Discounted rate, for private pay | \$215.00 |

### PACKAGE OPTIONS FOR PRIVATE PAY

|                    |                               |            |
|--------------------|-------------------------------|------------|
| <b>4-session*</b>  | \$193.50/session less 10% off | \$774.00   |
| <b>6-session*</b>  | \$189.20/session less 12% off | \$1,135.00 |
| <b>12-session*</b> | \$182.75/session less 15% off | \$2,193.00 |
| <b>18-session*</b> | \$176.30/session less 18% off | \$3,173.00 |

### LAB ADMINISTRATIVE FEE

\$99.50

### LATE CANCELATION/NO-SHOW FEE \*\*

\$175.00

- All prices are for individuals unless otherwise noted
- \* Packages must be used within a year of purchase. Initial appointments are not included in packages. All fees for packages are to be paid in full at the time of purchase. Package payment plans incur a finance charge of \$10/month until fully paid
- \*\*Please see late cancellation/no-show policy on website and in our questionnaires
- Senior discount (65 yrs or better) is 10% off individual appointments, does not apply to packages
- Full-time students discount is 10% with current student ID, does not apply to packages

03.08.2023



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## Naturopathic Physician - Charges

Most Washington state insurance companies' plans cover our services

### INSURANCE BILLING

Dr. McKinstry, ND is credentialed with First Choice, Kaiser PPO, Premera Blue Cross/Lifewise, Regence and Blue Cross Blue Shield. However, it is your responsibility to be sure that Dr. McKinstry is in-network with *your particular plan* and that you have naturopathic medicine benefits. When talking to your insurance company, you can ask [these questions](#) (link to our website) or call our billing agency A&R Billing Services at (206) 725-0683. They can also be reached by email: [billing@starkelnutrition.com](mailto:billing@starkelnutrition.com).

### STANDARD APPOINTMENTS

Billing for appointments with Dr. McKinstry, ND is based on standard medical coding for evaluation and management which involves both complexity of the case and time spent with the patient. Because of this, we do not know the exact charges until after the visit, however, in general, a comprehensive 50-60 minute new patient's first appointment is generally between \$316 and \$376. Follow-up appointments for established patients are generally between \$192 and \$288.

### PREVENTIVE OFFICE VISITS

Annual exams and routine physicals are coded differently from standard visits and are based on age of the patient and whether you are a new or established patient. These fees range anywhere from \$205 to \$316. If there are additional concerns brought up at these preventive visits it is possible there will be an additional brief visit fee (which may be an additional \$147 to \$192).

### LAB ADMINISTRATIVE FEE

In case you and Dr. McKinstry agree that any testing should be performed, there will be fees for blood draws and outside lab fees, etc. Please make sure to confirm benefits specific to your plan with your health insurance provider. For some tests, a lab administrative fee of \$99.50 will be charged for our administrative team's involvement and the time Dr. McKinstry spends analyzing the test results. This fee cannot be billed to insurance.

### CANCELATION POLICY

If clients/patients cancel their appointments or do not show up, our providers are not paid. Some are realizing, often too late, that an appointment they made is no longer something they can keep. Unfortunately, those late cancellations lead to fees that we do not want to charge, but have to keep in place to help keep the costs down for everyone. We ask that you please give us two (2) full **business days notice (Mon-Fri)**, if you want to cancel or reschedule to avoid the \$175 cancellation fee. This fee cannot be billed to insurance.





**PACKAGE OPTIONS FOR PRIVATE PAY**

|                   |                               |            |
|-------------------|-------------------------------|------------|
| <b>4-session*</b> | \$259.20/session less 10% off | \$1,036.80 |
| <b>6-session*</b> | \$253.44/session less 12% off | \$1,520.64 |

- All prices are for individuals unless otherwise noted
- \* Packages must be used within a year of purchase. Initial appointments are not included in packages. All fees for packages are to be paid in full at the time of purchase. Package payment plans incur a finance charge of \$10/month until fully paid
- \*\*Please see [late cancellation/no-show policy on website](#) and in our questionnaires
- Senior discount (65 yrs or better) is 10% off individual appointments, does not apply to packages
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